

Mountain Lakes Regional EMS Council

Credentialing Policy for ALS Providers

Credentialing process for newly certified NYS AEMT's and Paramedics, or those who have been offline for longer than 1 year:

Step 1) Complete and submit a Mountain Lakes Credentialing Application with all required attachments and submit it to the Mountain Lakes office. Send a headshot photo (must be white background, no caps, hats or sunglasses) to a Mountain Lakes staff member, via email. This photo will be used for an intern ID. Please call (518) 793-8200, if you need an email address.

Step 2) Ensure familiarity with the Collaborative Protocols and complete an online exam.

Step 3) Submit the following to the Mountain Lakes office:

- Letter from primary agency Captain/Chief stating support for online status.
- Signed Medical Director Online Authorization Form by primary agency Medical Director.

Upon receipt of these items, the Mountain Lakes office will review them for completeness and accuracy. Upon approval for online status, Mountain Lakes will notify the provider and an ID Badge & Regional ALS key will be issued.

Providers and agencies should not expect same-day approvals of online status. It may take 24-72 hours to process paperwork, depending staff schedules.

If the primary agency medical director would like for the provider to complete an internship of any kind, they must make this clear to Mountain Lakes' staff so that an internship ID badge can be issued to the provider. The agency medical director will set the parameters of any internship.